



City of Marlborough BOH MINUTES 1/06/2015

140 Main Street, Lower Level
Marlborough, MA 01752
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Regular meeting of the Board of Health held on Tuesday, January 6, 2015. Called to order by James Griffin, Chairman at 6:45 in Memorial Hall, City Hall, 3rd Floor.

PRESENT: James Griffin, Chairman (JG); John Curran, M.D., Vice Chair (JC); Robin Williams, Member (RW); Steven Ward Interim Public Health Director; Tina Nolin, Senior Clerk.

Administrative:

1: Minutes Review: The board reviewed the minutes of the December 2, 2014 meeting. RW made a motion to approve the minutes of the December 2 meeting and place on file. JC seconded. Motion carried 3-0

New Business:

2A: Tobacco Regulation Update

DJ Wilson, Tobacco Control from Boston, presented regulations with requested definitions added (Nursing Homes, Bed & Breakfasts, Hotels/Motels and Municipal Buildings) and additional language added to Section 4 (Smoking Prohibited) that specified and defined the “no smoking regulation within 15 feet of any municipal building entrance way accessible to the public.” There was unanimous consensus among Board members regarding the new language.

DJ presented information on conducting the tobacco regulation public hearing scheduled for February 3rd.

Steve W. updated Board on the Health Departments outreach efforts to community and city stakeholders, and its future outreach efforts to tobacco vendors.

Steve W. suggested for the Board’s consideration two meetings in February 1) devoted to the public hearing regarding the tobacco regulations and 2) meeting to address general monthly BOH issues. There was unanimous consensus among the Board to hold the two meetings.

3: Sully's First Edition Pub (Hearing)

Richard Sullivan of First Edition Pub appeared for the second time before the Board for continued multiple and repeat violations of the 1999 Food Code as determined in recent food inspections. Maureen Lee, current Food Consultant for the City presented her latest inspection findings, showing a lack of progress on significant violations. Steve Ward presented for the Board's consideration the recommendations of the Health Department, including a new time table, which was read into the public record.

JC motioned to accept the written recommendation document/letter read into the public record. RW seconded the motion. Motioned carried 3-0.

4: Sisters of St. Anne's (Variance Request – 2-Bay Sink)

Paul Gaudet appeared before the Board to request approval to continue with his establishment's current 2-Bay sink and emergency sanitizing policy, and not to be required to install a 3-bay sink. After a lengthy discussion there was consensus among the Board to approve Sisters of St Anne's request to continue with their current 2-bay sink and appropriate sanitization policy for the time being. However, there was also Board consensus that Marlborough would be moving toward mandatory 3-bay sinks in most establishments in the foreseeable future, but that this would require education, roll-out time and staff to implement.

5: Prospector (Status Update)

Maureen Lee, food inspector for the city, confirmed that she had not been to the Prospector for final inspection, but that she had spoken to the plumber who reported that the rough plumbing was complete and presented the paper work showing that the actual sink would be in Thursday of this week (Jan 8) at which time he would install it. Maureen agreed to inspect after the January 8th date.

6: Fee Schedule

Steve W. presented a proposed new Fee Schedule for the Health Department and reviewed with members the current versus new fees, as well as several proposed date changes for permits and licenses. Steve W. informed that this was only one of several iterations of the schedule over the following few months, and that the Mayor's Office was currently working on a fee survey as part of the process. A specific mention of a new \$75 surcharge for food re-inspections to cover unanticipated work for extra inspection was called out and briefly discussed. Future discussion on the fee schedule is anticipated in future BOH meetings.

7: DPW YOP

RW motioned to accept if the Conservation Commission feels it is complete. JC seconded. Motion passed 3-0.

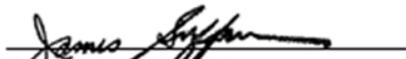
Additional Business: Informational Purposes Only

From the Interim Administrator/Supervisor:

Board was updated on Health Department's ongoing reorganization & restructuring, as well as changes in practices at the Health Department, e.g., time logs and project spreadsheets that would enable accurate determination of long term staffing needs. Board apprised of the confirmation that consultants Peter Wilner and Dan Ottenheimer would both be coming on board to assist the department in administrative/program development.

Next Monthly meeting is the Public Hearing for Tobacco Regulations Tuesday, February 3, 2015 – 6:30 pm, with a second meeting being held on Tuesday, February 17th at 6:30 pm. JG motioned to adjourn; seconded by RW at 9:55 pm (Motion carried 3-0)

Respectfully submitted,


James Griffin, Chairman

Dated: February 3, 2015

Cc: Board of Health Members
City Council
City Clerk
City of Marlborough Website

DOCUMENTS PERTAINING TO THIS MEETING MAY BE OBTAINED AT THE BOARD OF HEALTH OFFICE CITY HALL, LOWER LEVEL, 140 MAIN STREET. HOURS ARE 9:00 AM to 5:00 PM MONDAY THRU FRIDAY